

**Parsons Pointe Homeowners Association, Inc.**  
**Annual Member Meeting**  
**November 10, 2005**  
**Evans Park Recreation Center**  
**1104 North Kingsway Road**  
**Seffner, Florida**

**Minutes**

**Call to Order:** The meeting was call to order by Elmer Messerschmidt, President @ 7:14 p.m.

- **Verify Quorum** - It was verified that quorum was not present. 15 homeowners have been verified. Needed 10% of residents. Members present unanimously accepted in favor of carrying on with the election process. Elmer Messerschmidt - President, Gladys Alvarez - Secretary, Amanda Smith Treasurer and Pamela Pinner from McNeil Management.
- **Confirmation of Proper Meeting Notice** - It was confirmed that the signs for the meeting had been posted in a timely manner at least 48 hours in advance of the meeting.  
Also meeting notice with proxy were sent out at least 15 days prior.
- **Approval of Minutes** -Elmer Messerschmidt motion to accept minutes from prior annual meeting. Gladys Alvarez seconded the motion. Unanimous vote. Motion carried.

**Financials** - Financials were reviewed by Amanda Smith, Treasurer.

- Account Balance as of October 31, 2005 was \$ 139,317.87 This includes \$ 43,140.69 in Colonial Checking, \$30,689.64 in the Money Market , \$ 5,029.14 in the Reserve account, \$ 20,169.35 in a 18 month CD @ 3.4% \$ 20,139.46 in 92 month CD @ 2.8% and \$ 20,149.59 in a 180 days CD @ 3.0%. Expenses were \$ 3,191.01.

**Unfinished Business**

- The county has acknowledged that Parsons Street sidewalk needs repair. Repairs will take place sometime during the next year.

**New Business**

- **Community Update** - Assessments have been reduced to \$ 200.00 from \$ 245.00. McNeil Management contract has been renewed and will continue with the day to day business.
- Motion made to purchase two marquee signs to be placed at the entrances of the property. No more than \$1300.00 should be spent. Amanda Smith second the motion. Unanimous vote. Motion carried.

- Survey draft introduced by Mr. Henry Robles, was reviewed by BOD. Agreed to have Henry Robles, Amanda Smith and Gladys Alvarez meet to finalize survey.
- **Introduction of Nominees** - Elmer Messerschmidt - Amanda Smith - Gladys Alvarez-  
Joanne McQuade - Henry Robles
- Election Of Directors - The Five Nominees were elected as 2006 Board of Directors.  
Elmer Messerschmidt - President  
Amanda Smith - Vice- President  
Gladys Alvarez - Treasurer  
Henry Robles- Secretary  
Joanne McQuade - Director

#### Adjournment

- Elmer Messerschmidt motion to adjourn @ 7:40 p.m. Gladys Alvarez second.  
Unanimous vote. Motion carried.  
Board meetings will be held quarterly in 2006: January-April-July-October.

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Secretary

Date