

**Parsons Pointe Homeowners Association, Inc.**  
**Board Of Directors Meeting**  
February 9, 2005  
Evans Park Recreation Center  
1104 North Kingsway Road

## **Minutes**

**Call to Order:** The meeting was called to order by Elmer Messerschmidt, President at 7:20 p.m.

- **Verify Quorum** - It was verified that a quorum was present. Elmer Messerschmidt - President, Glen Sandoval - Vice President, and Amanda Smith – Treasurer were the board members present. McNeil Management was also present.
- **Confirmation of Proper Meeting Notice** – It was confirmed that the meeting sign had been posted 48 hours in advance of the meeting.
- **Approval of Minutes** – Amanda Smith read the minutes. Elmer Messerschmidt moved to approve the minutes with two typographical changes. Second. Unanimous vote. Motion carried.

Glen Sandoval moved to appoint Joanne McQuade to the Board of Directors. Second. Unanimous vote. Motion passed.

**Financials:** Financials were reviewed.

- Account balances at January 31, 2005 is 154,346.57 including \$30,276.81 in the Money Market and \$5,016.01 in the Reserve account.
- Income collected during January was \$20,196.69 and expenses were \$3,394.86 leaving a net income of \$16,801.83.
- Reviewed the Delinquent Accounts Report. Late notices were mailed on February 4<sup>th</sup> and certified 30-day letters will go out on February 18<sup>th</sup>.
- Report will be filed for audit.

### **Unfinished Business**

- The board reviewed Amanda Smith's writing for the website home page. Management was requested to forward it to the webmaster.
- Glen Sandoval reported that the pine trees on the Star Pointe berm can be removed. He will report back with what landscape materials may be planted.
- The board reviewed the two fence bids and requested that Affordable Fence be allowed to turn in a bid for the ongoing work on the PVC fence. Management will email that bid to the Board.

### **New Business**

- Reviewed notices report. Board was requested to view 805 Parsons, 609 Maple and possibly 709 Maple for violations.
- Reviewed Architectural Alterations Report

### **Adjournment**

Glen Sandoval moved to adjourn at 8:00 p.m. Second. Unanimous vote. Motion carried.

Next Meeting March 9, 2005