

Parsons Pointe Homeowners Association

c/o McNeil Management Services, Inc.
P.O. Box 6235, Brandon, FL 33508-6004
Phone: (813) 571-7100 Fax: (813) 689-2747
Email: management@mcneilmsi.com

New Homeowner Information Sheet

- You are now a part of a community association of 233 homeowners.
- Board meetings are typically held on the 2nd Wednesday of each month at 6:00pm. Meeting details will be posted 48 hours in advance of each meeting at the community entrances. Homeowners are welcome to attend.
- A membership meeting is held annually. You will receive official notification prior to this meeting via U.S. mail.
- Mandatory assessments are due annually on January 1st of each year. You will receive official notification each December regarding the assessment for the upcoming year. If you do not receive an assessment notice and payment coupon, please contact management prior to the end of the year.
- This is a deed restricted community, so please make your self aware of the restrictions. Please also be aware that **any changes** you wish to make to your property, landscape or home exterior **must be pre-approved by the architectural committee**. Contact management for request forms and additional information.
- Trash cans, trash bags, recycle bins and yard waste should not be visible on any non-collection day. Please note that solid waste collection days are **Tuesday** (including recycling) and **Friday** (including yard-waste). Call East Bay Sanitation, Inc. at 265-0292 for additional information.
- Community activities are being organized in an effort to strengthen neighborly relations within the subdivision.
- It is each homeowner's responsibility to update the association regarding any change in contact information, i.e. new telephone number, moving from the community--whether or not you retain ownership of the home.
- For your information, there is a "Welcome Newcomer" service available in the area. If interested, please contact Janet at 813-689-4368. **Note:** This service is NOT associated with Parsons Pointe HOA, Inc. or McNeil Management Services, Inc. in any way.

Any questions, concerns or need for additional information should be directed to McNeil Management Services, Inc.